



**KENYA PLANT HEALTH INSPECTORATE SERVICE  
(KEPHIS)**

Ololua Ridge, Karen • P.O. BOX 49592-00100 • TEL: 020 353617, 3536172 • FAX: 020 3536175 • E-mail:  
[director@kephis.org](mailto:director@kephis.org) • Nairobi, Kenya

**FORM SR 1 (r. 6(2))  
APPLICATION FOR REGISTRATION AS A SEED MERCHANT**

**To:**  
**The Managing Director**  
**Kenya Plant Health Inspectorate Service**  
**P.O. Box 49592-00100**  
**NAIROBI**

I/We hereby apply to be registered as a seed merchant under the  
Name

.....

.....

Postal Address

.....

E-mail  
address.....

.....

Telephone Number

.....

Location of the premises

.....

I/We wish to deal in:

- (i) Production
- (ii) Processing
- (iii) Marketing

*(Please tick)*

(1) Merchant

Do you have adequate and knowledgeable personnel who  
are conversant with seed matters? .... .. Yes/No

- |     |            |  |        |
|-----|------------|--|--------|
| (2) | Production | (i) Do you have adequate land and equipment to handle basic seed?  | Yes/No |
|     |            | (ii) Do you have contractual agreement with growers you have recruited? .. .. .  | Yes/No |
|     |            | (iii) Do you have adequate field officers to supervise and advise growers on all operations of seed production?  | Yes/No |
| (3) | Processing | (i) Do you have all equipment and machinery necessary to process seed?   | Yes/No |
|     |            | (ii) Do you have adequate storage space? .. ..   | Yes/No |
|     |            | (iii) Do you have a capacity to print and label packets/ Containers as required by the regulations? Yes/No   |        |
| (4) | Marketing  | (i) Do you have adequate distributive channels that covers all agriculturally important regions of the country?  | Yes/No |
|     |            | (ii) Do you have registered agents, and stockists? ..  | Yes/No |
|     |            | (iii) Does your agent, and stockist have an agreement with you for distributing seed on your behalf?   | Yes/No |
|     |            | (iv) Do they have a card that makes them identifiable as your agent, sub-agent or stockist? .. .. .  | Yes/No |
|     |            | (v) Do they have adequate understanding and knowledge of seed?   | Yes/No |
|     |            | (vi) Do they have adequate storage facilities ....   | Yes/No |
|     |            | (vii) Do they understand that seed is living and should not be mixed with dangerous chemicals, kept too high humidity in moist floors, and excessive temperatures? | Yes/No |
|     |            | (viii) Do they make sales returns to you?  | Yes/No |
|     |            | (ix) Do they know that packets/containers should not be opened, i.e. sell seed in the whole units as packed by you?  | Yes/No |

The seed will be kept in a store where adequate provisions are available to separate the various seed lots and where no other articles will be kept which could have an adverse effect on the quality of the seeds.

At anytime during official working hours, even without previous appointment, I/we will allow the inspector (s) entry to the seed store (s) and thereby provide them/him/her with the facilities necessary to carry out the inspection work as laid down in Seed Regulations. In addition, I/we will send a stock list of all seed lots in our stores on 15<sup>th</sup> May and 15<sup>th</sup> November or at such a date as can be mutually agreed upon between the MD KEPHIS and ourselves.

I/we enclose the sum of seventy five thousand Kenya shillings (KSh.75,000.00) only in payment for this registration in form of a cheque payable to the Managing Director, KEPHIS.

Declaration:

In signing this application, I/we also declare that I/we are conversant with and shall observe the various clauses and conditions of the Seed Regulations.

Date.....

Signature .....

Note. (I) The Managing Director KEPHIS, shall inform the unsuccessful applicants and shall send back their cheque to them.